

AGENDA

This meeting will be webcast live and the video archive published on our website

**Corporate Policy and Resources Committee
Thursday, 11th April, 2024 at 6.30 pm
Council Chamber - The Guildhall, Marshall's Yard, Gainsborough, DN21 2NA**

Members:

- Councillor Trevor Young (Chairman)
- Councillor Mrs Lesley Rollings (Vice-Chairman)
- Councillor Owen Bierley
- Councillor Matthew Boles
- Councillor Frazer Brown
- Councillor Stephen Bunney
- Councillor Ian Fleetwood
- Councillor Roger Patterson
- Councillor Tom Smith
- Councillor Mrs Mandy Snee
- Councillor Paul Swift

- 1. Apologies for Absence**
- 2. Public Participation Period**
Up to 15 minutes are allowed for public participation. Participants are restricted to 3 minutes each.
- 3. Minutes of Previous Meeting/s**
To confirm as a correct record the Minutes of the previous meeting.
 - i) For Approval
Corporate Policy and Resources Committee meeting 21 March 2024 (PAGES 3 - 9)
 - ii) For Noting
Joint Staff Consultative Committee meeting on 18 January 2024 (PAGES 10 - 12)

4. **Declarations of Interest**

Members may make declarations of Interest at this point or may make them at any point in the meeting.

5. **Matters Arising Schedule**

(PAGE 13)

Setting out current position of previously agreed actions as at 3 April 2024

6. **Public Reports for Approval:**

i) Wellbeing Lincs Partnership bid

(PAGES 14 - 21)

ii) Committee Work Plan

(PAGES 22 - 23)

Ian Knowles
Head of Paid Service
The Guildhall
Gainsborough

Wednesday, 3 April 2024

Corporate Policy and Resources Committee – 21 March 2024
Subject to Call-in. Call-in will expire at 5pm on 10 April 2024

WEST LINDSEY DISTRICT COUNCIL

MINUTES of the Meeting of the Corporate Policy and Resources Committee held in the Council Chamber - The Guildhall, Marshall's Yard, Gainsborough, DN21 2NA on 21 March 2024 commencing at 6.30 pm.

Present: Councillor Trevor Young (Chairman)
Councillor Mrs Lesley Rollings (Vice-Chairman)

Councillor Owen Bierley
Councillor Matthew Boles
Councillor Frazer Brown
Councillor Ian Fleetwood
Councillor Roger Patterson
Councillor Tom Smith
Councillor Mrs Mandy Snee
Councillor Lynda Mullally
Councillor Moira Westley

Also Present: Councillor Paul Key

In Attendance:
Ian Knowles Chief Executive
Emma Foy Director of Corporate Services and Section 151
Ady Selby Director - Operational & Commercial Services
Sally Grindrod-Smith Director Planning, Regeneration & Communities
Ian Knowles Chief Executive
Emma Foy Director of Corporate Services and Section 151
Sally Grindrod-Smith Director Planning, Regeneration & Communities
Ady Selby Director - Operational & Commercial Services
Lisa Langdon Assistant Director People and Democratic (Monitoring Officer)
Ele Snow Senior Democratic and Civic Officer
Maisie McInnes Democratic and Civic Officer

Apologies: Councillor Stephen Bunney
Councillor Paul Swift

Membership: Councillor M. Westley was appointed as substitute for Councillor S. Bunney for this meeting.
Councillor L. Mullally was appointed as substitute for Councillor P. Swift for this meeting.

112 ANNOUNCEMENT FROM CHAIRMAN REGARDING URGENT ITEM OF BUSINESS

The Chairman stated that arrangements for handling urgent business at committee or sub-

committee meetings were governed by statute, which required the Chairman's approval before an urgent item could be considered, and for the reason for the urgency to be recorded in the minutes.

He explained the item was the recommendation from the Prosperous Communities Committee on 19 March 2024 regarding the Healthy Homes Project, and it would be heard for consideration as the first of the public reports this evening. At the time of publishing the meeting agenda it was not known that a decision would yet be required for this item of business and it was expected that a report would be presented to this Committee at a later date. However, a decision was required earlier than anticipated and it was requested to be an urgent item in order to expedite the decision required and to maximise transparency of decision making rather than the Head of Paid Service taking a delegated decision. This matter would need to be determined before 29 March 2024. The Chairman stated his agreement with this request.

113 PUBLIC PARTICIPATION PERIOD

There was no public participation.

114 MINUTES OF PREVIOUS MEETING/S

Having been moved and seconded it was

RESOLVED that the Minutes of the Meeting of the Corporate Policy and Resources Committee held on 8 February 2024 be confirmed and signed as a correct record.

115 DECLARATIONS OF INTEREST

Councillor T. Smith declared a disclosable pecuniary interest in relation to agenda item 6a, Establishment of the District Joint Committee for Devolution Purposes, as he was a Councillor for Lincolnshire County Council.

116 MATTERS ARISING SCHEDULE

The Senior Democratic Services Officer introduced the Matters Arising Schedule and highlighted the action relating to signage on the new enforcement vehicle.

With no comments or questions, the Matters Arising Schedule, setting out the position of previously agreed actions as at 13 March 2024, was **NOTED**.

117 URGENT ITEM: RECOMMENDATION FROM PROSPEROUS COMMUNITIES COMMITTEE ON 19 MARCH 2024: HEALTHY HOMES PROJECT

The Director of Corporate Services and Section 151 Officer introduced the urgent item and explained that Members were being asked to provide approval to Officers to complete the

Memorandum of Understanding to take part in the Healthy Homes Project. Due to the funding required being more than £50K, the Corporate Policy and Resources Committee were required to provide approval for the grant application via the memorandum of understanding. If Members were minded to approve the project, the Director of Corporate Services could sign the Memorandum of Understanding and submit the application to take part in the project. Further details and a breakdown of expenditure had been sent to Members. The Department for Housing and Levelling Up Communities (DHLUC) had suggested a spending profile for the money which provided spend to be allocated towards materials and other related costs.

Members discussed the importance of approving and submitting the application as swiftly as possible. Members questioned the transfer of the grant monies and asked for clarification on the definition of exceptional circumstances. The Director of Corporate Services and Section 151 Officer explained that there were no foreseeable changes in circumstances, and the scheme was for the 2024/25 period.

Having been proposed and seconded, it was unanimously

RESOLVED that the recommendation made by the Prosperous Communities Committee on 19 March 2024, that the Council commit to seeking the required grant funding from the Government for the Healthy Homes Project, be approved.

118 ESTABLISHMENT OF THE DISTRICT JOINT COMMITTEE FOR DEVOLUTION PURPOSES

The Assistant Director for People and Democratic Services and Monitoring Officer presented the update and explained that in preparation for devolution, there were three constituent authorities leading on the devolution work and the creation of the Mayoral Combined County Authority (MCCA) for Lincolnshire, those being Lincolnshire County Council, North Lincolnshire Council and North East Lincolnshire Council. The District Joint Committee would provide a forum for District Councils to be represented, and the purpose of the joint committee would be to establish governance arrangements and other joint working and decision-making in preparation for devolution. Members were asked to note the work undertaken to date, and were advised that a report would proceed to full Council seeking authority for West Lindsey District Council to enter into the Joint Committee of the Lincolnshire districts.

Councillors I. Fleetwood and M. Boles made declarations of interest in relation to their roles as County Councillors, however both stated they had not been involved in the decision making process regarding the MCCA.

Members were happy that the districts would be represented in the forum and felt it was important that the needs of West Lindsey were considered. Members questioned the cost implications of setting up and running the District Joint Committee, and the time and travel allowances for attending meetings.

The Chief Executive stated that cost would be determined when the Memorandum of Understanding (MOU) was established for the District Joint Committee. He anticipated that travel allowances and other expenses would be the responsibility of individual councils to

fund. Once the MCCA was established, there would be other boards created in relation to Governance and Audit, Transport, Overview and Scrutiny and so on. There would be 12-15 Elected Member Representatives that would sit on each of these and would provide opportunity for involvement and engagement. The MOU would set out the terms of engagement and the commitment of all of the authorities involved.

The Chair thanked Officers and emphasised the importance of the process and opportunity for joint working across districts and encouraged Members to be actively involved in the District Joint Committee.

With no further requests to speak, and with no requirement for a vote, the report was **DULY NOTED**.

119 COMMITTEE WORK PLAN

The Senior Democratic Services Officer introduced the Committee Work Plan and explained the report was for noting, and that the item relating to Private Rented Sector Commitment scheduled for a later meeting had been considered already as the urgent item of business following recommendation from Prosperous Communities Committee.

With no comments or questions, the Committee Work Plan was **DULY NOTED**.

120 EXCLUSION OF PUBLIC AND PRESS

RESOLVED that under Section 100 (A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the ground that they involved the likely disclosure of exempt information as defined in paragraphs 3 and 5 of Part 1 of Schedule 12A of the Act.

Note: The meeting entered closed session at 6.52pm

121 COMMERCIAL OPPORTUNITY UPDATE

Members received a progress update from the Director of Commercial and Operational Services relating to a commercial opportunity for the Council, previously presented to, and approved by, the Corporate Policy and Resources Committee in October 2023.

Members enquired as to the specifics of the report and it was explained that work was ongoing, however a further report would be brought to the Committee for final approval of the Council's continuing involvement.

With no requirement for a vote, the progress update was **DULY NOTED**.

122 COMMERCIAL WASTE ANNUAL BUSINESS PLAN

The Director of Commercial and Operational Services presented the report which

considered the Commercial Waste service delivery over the next two years. Members expressed their support for the continued delivery of the service and thanked Officers for the work undertaken, particularly with small businesses.

Having been proposed and seconded, and with no further requests to speak, the Chairman took the vote, and it was unanimously

RESOLVED that the 2024-26 Commercial Waste Business Plan be approved.

123 SURESTAFF ANNUAL BUSINESS PLAN

The Director of Commercial and Operational Services presented the Surestaff Annual Business Plan to Members.

Having been proposed and seconded, and with no requests to speak, the Chairman took the vote, and it was unanimously

RESOLVED that the Surestaff Business Plan 2024-26 be approved.

124 RAF SCAMPTON: UPDATE ON PROCEEDINGS AND ADVICE TO MEMBERS

Members gave consideration to a report detailing the update on legal proceedings and subsequent advice regarding the site of former RAF Scampton. The Chairman provided the Committee with a summary of conversations which had taken place that morning with Government Ministers, West Lindsey District Council and Sir Edward Leigh, MP.

Officers summarised the financial implications within the report, explaining they were based on a worst case scenario, but ongoing negotiations with the Home Office would have an impact on those implications. The recommendations within the report were also explained, with Members asked to specifically give attention to recommendation three, regarding the negotiations with the Home Office.

Members heard from the Monitoring Officer who highlighted the sensitive and complex legalities surrounding the various challenges and themes regarding Scampton. She noted that the Council continued to seek specialist legal advice through barristers and the Lincolnshire legal service. Members were reminded of the confidential nature of what was outlined in the report.

She further stated that, in light of the exceptional situation Scampton presented, the implications section of the report highlighted the constitutional provisions that were relevant and in particular the delegations to Officers. She brought attention to the Chief Executive's delegations in this circumstance, which provided for him to do what was necessary to settle any legal proceedings and also to take any such action that he considered necessary to protect the interests of West Lindsey District Council, through whatever means appropriate. Members were directed to the short update of the ongoing legal proceedings provided at Appendix 1.

The Chairman thanked Officers and reiterated that the meeting that morning had been

positive. He thanked the Chief Executive and Director – Planning, Regeneration and Communities for having manoeuvred the Council into a strong position and again acknowledged their good work.

During the course of debate, Members of the Committee requested specific information regarding the progress of matters at the site, details of which were provided by Officers. In supporting the work that had been undertaken, Councillor I. Fleetwood, as Leader of the Opposition, also noted that the flow of information to Councillors had been limited. It was acknowledged that there were fast-paced changes to circumstances, however, in order to ensure full communication with Councillors, he proposed an amendment to recommendation three, to include “in consultation with the Leader **and** the Leader of the Opposition”.

The Chairman highlighted that the approval sought within recommendation three was not suggested to be in consultation with any Councillor and he, as Leader of the Council, was content for the Head of Paid Service (Chief Executive) to undertake such negotiations with the Home Office as was necessary, without the need to consult with the Leader, or other Councillors. He also stated his support for the Head of Paid Service to act as he saw fit with regard to potential amendments to the parameters of negotiations (as detailed in the report).

The Monitoring Officer reiterated the delegations detailed within the Constitution, and highlighted that changes to such delegations were not within the remit of the Committee. In order to address the concerns raised regarding flow of communications to Councillors, she suggested that structured briefings for all Councillors could be scheduled to ensure information was available in a timely manner. The Director- Planning, Regeneration and Communities explained that the pace of change between the publishing of the report and the meeting taking place had been exceptional, with additional information becoming available even within the duration of the meeting.

The suggestion for a series of briefings to be scheduled and open to all Councillors, was welcomed and supported, in light of which, Councillor I. Fleetwood withdrew his proposal to amend recommendation three.

Chairman, Vice-Chairman and Committee Members repeated their thanks and appreciation to all Officers involved in the ongoing work, and stressed the importance of such work to the whole district.

Having been proposed and seconded, on taking the vote it was unanimously

RESOLVED that

- a) the update and risks provided by the Director of Planning, Regeneration and Communities and the Assistant Director of People and Democratic Services in Section One of the report in relation to Legal Proceedings at RAF Scampton be **noted**; and
- b) the costs incurred to date and further litigation cost risk provided in Section Two of the report be **noted**; and
- c) the Corporate Policy and Resources Committee **approve** the Head of Paid Service to negotiate with the Home Office (if the opportunity should arise)

to explore the possibility to take control of the site by negotiation within the parameters set out in Section 3.9 of the report to enable the delivery of the procured Heritage, Skills and Regeneration Scheme approved by this Committee on 15 December 2023, and **approve** the Head of Paid Service to make any minor amendments to the parameters in section 3.9 if required; and

- d) the development agreement required to deliver Recommendation Three be funded from the Investment and Growth Reserve up to a cost of £209,800; and
- e) the Corporate Policy and Resources Committee **note** that the Judicial Review proceedings in respect of the December 2023 Environmental Impact Assessment Screening Direction ('December Screening Direction') may be withdrawn in accordance with external legal advice and that all efforts shall be made to recover costs wherever possible.

The meeting concluded at 7.57 pm.

Chairman

Agenda Item 3b

JOINT STAFF CONSULTATIVE COMMITTEE – Thursday, 18 January 2024

WEST LINDSEY DISTRICT COUNCIL

MINUTES of a Meeting of the Joint Staff Consultative Committee held on MS Teams on Thursday, 18 January 2024 commencing at 4.00 pm.

Members: Councillor Mrs Jackie Brockway (Chairman)
Councillor John Barrett
Councillor Matthew Boles
Councillor Moira Westley

Representatives of Union members: James Deacon (Vice-Chairman)

Representatives of Non-union staff: Amy Potts
Tom Duffield

In attendance: Lisa Langdon - Assistant Director - People and Democratic Services
Michelle Thompson - Senior Human Resources & Organisational Development Officer
Simon Wright – Locum Democratic Services Officer

34 MEMBERS' DECLARATION OF INTEREST

There were no declarations of interest from members at this juncture.

35 MINUTES

RESOLVED that the minutes of the meeting of the Joint Staff Consultative Committee held on Thursday, 23 November 2023 be approved as a correct record

36 MATTERS ARISING SCHEDULE

With no comment, the Matters Arising schedule was **NOTED**.

37 2023 STAFF SURVEY RESULTS

Consideration was given to the report of the Director of Corporate Services presenting the results of the 2023 staff survey, which had been sent to all West Lindsey staff.

It was noted that the responses were generally positive but that there had only been just over a 50% response. A number of themes had been

identified through the survey and in particular officer/member relationships, training needs, communication and how to increase participation in the survey were highlighted.

A member emphasised the importance of training and political awareness for both officers and councillors.

Members highlighted the 54% response rate and sought clarification as to how these had been submitted as it was vital to engage with as many staff as possible including those without computer access. In response it was explained that the majority had been online with only a small number via other methods. It was noted that this was the first survey post pandemic and the issue of engagement needed to be addressed. It was suggested that other channels such as text could be used and questions may need revising to allow neutral answers.

Discussion ensued regarding engaging staff in areas such as the depot where it was sometimes difficult to get responses and allowing more free text to allow people to explain their responses if they wished. It was suggested that if particular issues were identified these could be followed up with more detailed surveys. Members acknowledged that making the survey compulsory was not practical but giving incentives such as small prizes and using team meetings were suggested. Members noted that a new officer was in place who would oversee future surveys and look at ways of improving the process.

RESOLVED: That the results of the 2023 Staff Survey be noted together with a review of how future staff surveys will be conducted to improve participation and improve the quality of data.

38 GENDER PAY GAP REPORT 2023

The report of the Assistant Director of People and Democratic Services on the Council's Gender Pay Gap as at 31 March 2023 was considered.

It was advised that the report had been considered by Management Team who had suggested that the published report should include the gender split of the authority which was Female 56% and Male 44%.

A member raised the issue of career breaks and it was agreed that this could be looked at in more detail to ascertain the current situation and make suggestions on how such a scheme could work.

RESOLVED:

- i) That the report be noted for information;
- ii) That the Head of Paid Service sign the report to be published; and
- iii) That the report will be published on the Council's website and reported to www.gov.uk by 30 March 2024.

39 **WORK PLAN**

The Assistant Director People and Democratic Services advised that a number of HR policies were to be reviewed in the coming months and would be added to the workplan as necessary.

With no further comments from Members of the Committee, the Work Plan was **NOTED**.

40 **DATE OF THE NEXT MEETING**

The date and time of the next meeting of the Joint Staff Consultative Committee to be held at 4pm on Thursday, 28 March 2024, was **NOTED**.

The meeting closed at 4.40 pm.

Chairman

Corporate Policy & Resources Committee Matters Arising Schedule

Purpose: To consider progress on the matters arising from previous Corporate Policy & Resources Committee meetings.

Recommendation: That Members note progress on the matters arising and request corrective action if necessary.

Status	Title	Action Required	Comments	Due Date	Allocated To
Green	Exit Poll of TAC Users	CP&R 07.06.23: Members enquired whether users of the Trinity Arts Centre could be surveyed as to their other interactions in Gainsborough whilst visiting the TAC. Suggested a form of 'exit poll'.	<p>Staff at Trinity Arts Centre have devised an exit poll to roll out as part of the Autumn/ Winter programme and are finalising distribution arrangements.</p> <p>Update: automated system to be used, roll out to be confirmed.</p>	30/04/24	Craig Sanders
Green	All Councillor Briefings re Scampton	CP&R 21.03.24: A series of all Councillor briefings to be arranged and communicated to Cllrs in relation to updates about the site at Scampton.		31/05/24	Sally Grindrod-Smith

Agenda Item 6a



**Corporate Policy and
Resources Committee**

Thursday, 11 April 2024

Subject: Wellbeing Lincs Partnership bid

Report by:

Director of Planning, Regeneration &
Communities

Contact Officer:

Sarah Elvin
Homes, Health and Wellbeing Team Manager

sarah.elvin@west-lindsey.gov.uk

Purpose / Summary:

To gain member approval to submit a
partnership bid to Lincolnshire County Council
for continuation of the Wellbeing Lincs service.

RECOMMENDATION(S):

1.Member acknowledge the success of the partnership delivery of the Wellbeing Lincs Contract to date.

2.Members agree to submit a partnership bid for the Wellbeing Lincs contract.

IMPLICATIONS

Legal:

(N.B. Where there are legal implications the report MUST be seen by the MO)

Financial:

The Wellbeing contract has been in place since 1st April 2018.

During the last 5 years the contract has contributed to the bottom line of the Council.

The table below shows the last 5 years actuals and forecasts for 2023/2024 & 2024/2025 (to September 2024).

Actuals	Actuals	Actuals	Actuals	Actuals	Forecast	Forecast
2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25 to Sept
(71,116)	(79,015)	(80,582)	(84,212)	(86,614)	(93,711)	(47,900)

Should the contract not continue beyond September 2024 then this will no longer be received.

There is a budgeted contribution to the bottom line of the Council for 2024/2025 of £94.5k based on the contract being in place until 31st March 2025 – if the scheme does not continue beyond September 2024 there is a forecast pressure of £46.6k in 2024/2025.

There are no budget implications built into the MTFP from 2025/2026 onwards.

Wellbeing Lincs have a project pot of £750k that will contribute to any redundancy costs for staff that sit outside of TUPE regulations should the contract not continue.

Any surplus, once these costs have been accounted for would be divided between all partners linked to the percentage of the service each partner delivers, this equates to around 10% for West Lindsey and would offset the forecast pressure in 2024/2025 if the contract does not continue.

FIN REF:FIN/6/25/CPR/SST

(N.B. all committee reports MUST have a Fin Ref)

Staffing :

This report does not have any direct implications for staff.

West Lindsey currently host the Partnership and Network Development team. This includes the following posts which may be affected by the outcome of the recommissioning of the service:

1 x Senior Partnership & Network Development officer

4 x Partnership & network Development Officer

1 x Insights and rent analyst

1 x Housing & Hospital Development Officer (and 3 vacant posts)

(N.B. Where there are staffing implication the report MUST have an HR Ref)

Equality and Diversity including Human Rights :

NB: Please explain how you have considered the policy's impact on different groups (for example: young people, elderly, ethnic minorities, LGBT community, rural residents, disabled, others).

Data Protection Implications:

None

Climate Related Risks and Opportunities: None

Section 17 Crime and Disorder Considerations: None

Health Implications:

Wellbeing Lincs offers support for people to remain living independently within their own homes.

Title and Location of any Background Papers used in the preparation of this report:

Wherever possible please provide a hyperlink to the background paper/s

If a document is confidential and not for public viewing it should not be listed.

Risk Assessment :

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

No

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

No

1. Introduction

1.1 On the 1st of April 2018 East Lindsey District Council began delivery of LCC's Wellbeing Service contract in partnership with North Kesteven District Council, City of Lincoln Council and West Lindsey District Council.

1.2 The contract was initially awarded for a 5-year term, with the option to extend for up to a further 5 years. Earlier this year LCC advised of their intention to extend the contract for 18 months through to the end of September 2024, with the intention of reviewing current delivery along with potential changes to other existing strategic contracts they have, as well as any emerging needs they will have to cover in the future commissioning of the Wellbeing Service.

1.3 WBL data analysis, as well as regular contract meetings with LCC show the current delivery of Wellbeing Lincs is providing a high-quality service within the budget available. Furthermore, discussions with commissioners have confirmed LCC are very happy with the service outputs.

2. Overview of the first five years' service delivery

39,216 referrals into the service

39% of referrals came from external organisations

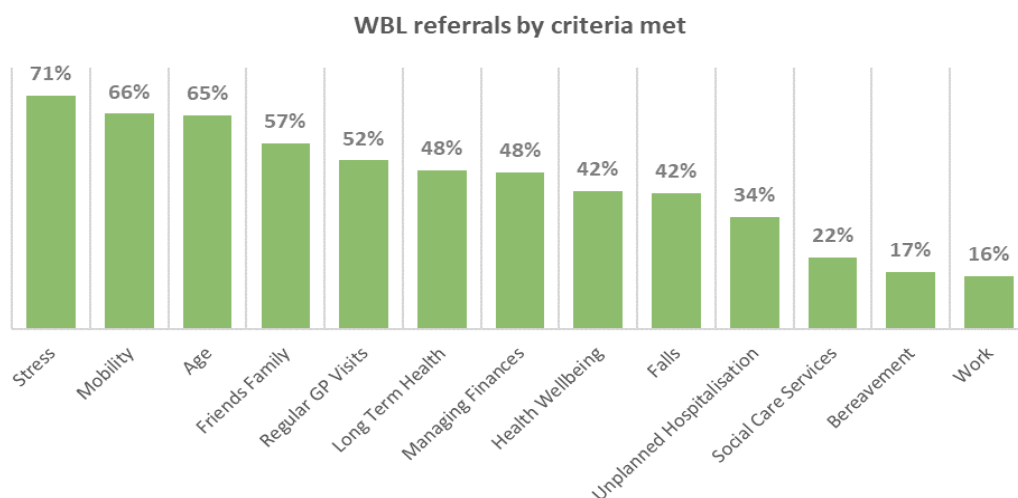
Average age 69.3

Supported for 16 days on average

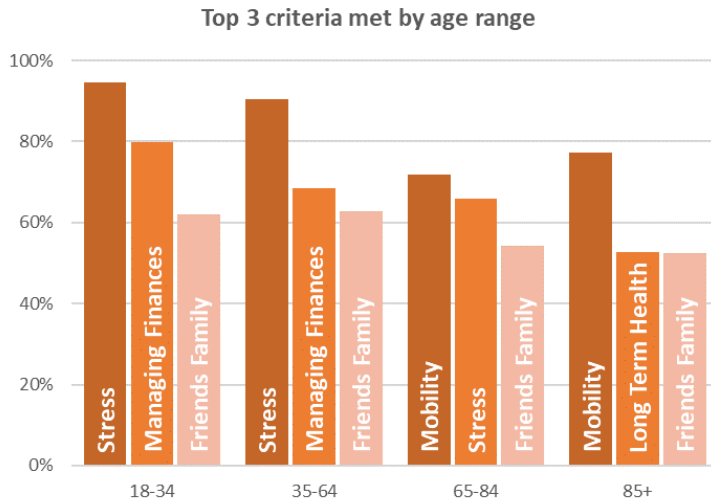
Adult Care, GP surgeries, & NHS Trusts are the biggest referrers to the service

Support with maximising income was the support need identified most frequently

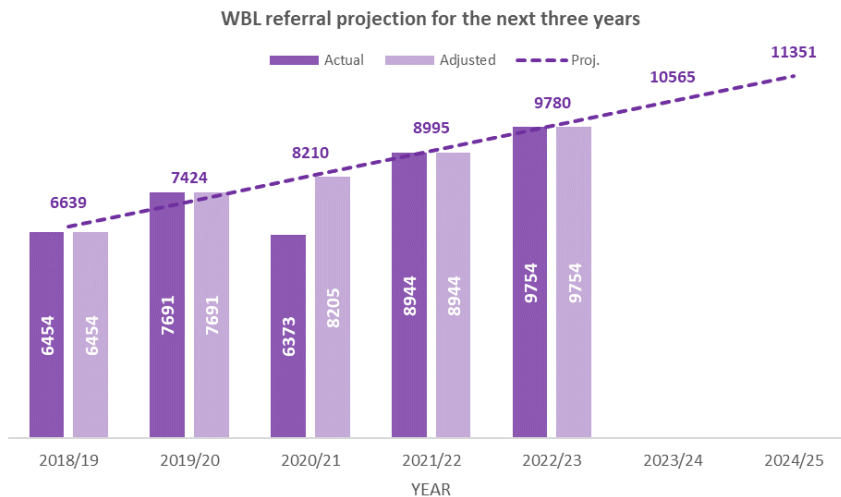
Reasons for customers being referred to the service are: -



Broken-down by age, the top three criteria are: -



Demand growth for the service to April 2025 is: -



3. West Lindsey current position

3.1 West Lindsey currently manage the Partnership and Networks team which is made up of the following officers:

- 1 x Senior Partnerships and Network Officer
- 4 x Partnership and Network Development Officer
- 1 x Insight and Trend Analyst
- 1 x Housing and Hospital Development Officers

3.2 These officers sit in the Homes, Health and Wellbeing team. West Lindsey currently only provide HR support to this team and the operational management is provided by the Wellbeing Lincs Service Manager.

3.3 West Lindsey holds a position on the Wellbeing Lincs Management Board which is currently attended by the Homes, Health and Wellbeing Manager. This board reviews the KPI's and the Partnerships team workplan to ensure the service is delivering as per the contract.

3.4 Should West Lindsey decide not to enter into a partnership bid for the revised wellbeing service, or if LCC award the contract to an alternative provider, or LCC no longer include the West Lindsey existing elements of the service, TUPE would apply to almost all staff employed in the service.

4. Recommissioning

4.1 LCC began engaging with the market officially in June 2023 when they published a standard Market Engagement Questionnaire. A review of the current service began slightly earlier in May 2023 which examined each element of the service not only from a data and KPI perspective, but also through direct engagement with staff and customers.

4.2 LCC published the tender document on 29th February 2024 which included the following indicative procurement timetable.

No.	Event	Indicative Date
1	Invitation to Tender Issued	29 February 2024
2	Deadline for Questions about the requirement	11 April 2024
3	Deadline for Bids	18 April 2024
4	Evaluation Period	19 April – 17 May 2024
5	Standstill	20 May – 30 May 2024
6	Contract Awarded	31 May 2024
7	Contract Implementation Period	1 June – 30 September 2024
8	Contract Start	1 October 2024

4.3 The partnership are in the process of holding workshops with senior officers and staff representatives to ensure that the bid can be informed from a staff perspective.

4.4 A bid writer has also been appointed by East Lindsey District Council to lead on the bid writing process and ensure a competitive bid can be submitted within the timeframe required.

5 Financial considerations

5.1 During the last 5 years the Wellbeing contract has contributed to the bottom line of the Council. The table below shows the last 5 years actuals and forecasts for 2023/2024 & 2024/2025 (to September 2024).

Actuals	Actuals	Actuals	Actuals	Actuals	Forecast	Forecast
2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25 to Sept
(71,116)	(79,015)	(80,582)	(84,212)	(86,614)	(93,711)	(47,900)

5.2 This contribution is to support the service integration, management support and internal charges such as IT/HR/Finance/audit/office accommodation/legal/insurance. Should the contract not continue beyond September 2024 then this will no longer be received.

5.3 There is a budgeted contribution to the bottom line of the Council for 2024/2025 of £94.5k based on the contract being in place until 31st March 2025 – if the scheme does not continue beyond September 2024 there is a forecast pressure of £46.6k in 2024/2025.

5.4 There are no budget implications built into the MTFP from 2025/2026 onwards.

- 5.5 Wellbeing Lincs have a project pot of £750k that will contribute to any redundancy costs for staff that sit outside of TUPE regulations should the contract not continue.
- 5.6 Any surplus, once these costs have been accounted for would be divided between all partners linked to the percentage of the service each partner delivers, this equates to around 10% for West Lindsey and would offset the forecast pressure in 2024/2025 if the contract does not continue.
- 5.7 Should the bid be successful, a report will come back to this committee to agree to accept the contract and at that point, further financial implications can be detailed.

6 Partnership approach.

- 6.1 City of Lincoln, East Lindsey and North Kesteven have all committed to submitting a partnership bid for the new contract with East Lindsey as the lead bidder as per the current contract.
- 6.2 There is funding within the existing Wellbeing Lincs budget held by East Lindsey to fund the bid writer to assist with a bid submission. This will still require capacity to assist with the bid but will take some of the burden away from senior officers.
- 6.3 Two weekly partnership meetings are being held to ensure partnership working is in place to submit a successful bid. These follow on from regular partnerships meetings that have taken place through the life of the contract to deliver a successful partnership service.
- 6.4 It is unclear at this stage whether there is a role in the recommissioned contract for West Lindsey to be a hosting partner in the service as the bid is not finalised, however, as an existing service provider, a partnership bid would still be required as the mobilisation of any new contract will require West Lindsey input, even if not a hosting partner past End September 2024.
- 6.5 Should East Lindsey as the host organisation be successful in a bid and there is a role as a hosting partner for West Lindsey, a further paper will be brought back to this committee to accept the contract where financial implication for that will be clearly defined.

7 Recommendation

- 7.1 Members acknowledge the success of the partnership delivery of the Wellbeing Lincs Contract to date.
- 7.2 Members agree to submit a partnership bid for the Wellbeing Lincs contract.

Corporate Policy & Resources Committee Work Plan (as at 3 April 2024)

Purpose:

This report provides a summary of items of business due at upcoming Committee meetings.

Recommendation:

1. That Members note the contents of this report.

Date	Title	Lead Officer	Purpose of the report	Date First Published
11 APRIL 2024				
11 Apr 2024	Wellbeing Lincs Partnership bid	Sarah Elvin, Homes, Health & Wellbeing Team Managerr	Report to agree submission of a bid for the new LCC contract currently held by District Councils as Wellbeing Lincs	01 November 2023
23 MAY 2024				
23 May 2024	Refresh of the current Complex, Difficult and Dangerous Customer Procedure	Lyn Marlow, Customer Strategy and Services Manager	To review the Complex, Difficult and Dangerous customer procedure and support changes to be adopted.	01 November 2023
23 May 2024	Launch of Customer Experience Strategy	Lyn Marlow, Customer Strategy and Services Manager	To engage with members in regard to the Experience Strategy, the action plan and timetable for delivery of the strategy in years 1 and 2	01 September 2023
23 May 2024	ICT Policy Update	Cliff Dean, ICT Team Manager	Approval for the Information Systems Asset Management Policy, ICT Generative Artificial Narrow Intelligence, Large Language Model, Automation Policy and the Monitoring Policy	
27 JUNE 2024				
27 Jun 2024	Lea Fields Crematorium Business Plan	Ady Selby, Director -	For Members to approve a refreshed	01 November

27 Jun 2024	Progress and Delivery Quarter Four Report and Summary of Year End Performance 2023/24	Claire Bailey, Change, Projects and Performance Officer, Darren Mellors, Performance & Programme Manager	Progress and Delivery Quarter Four Report and Summary of Year End Performance 2023/24
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18 JULY 2024

18 Jul 2024	Food Waste Collections	Darren Mellors, Performance & Programme Manager	Supporting paper to request funding requirements for the scheme to allow for resources to be procured and a pilot to be undertaken.
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